

# KEENAN KEAMS

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## JOB EXPERIENCE

**OCTOBER 2023 – CURRENT**

**CONSTRUCTION WORKER, S LYNN DRYWALL**

- Reading blueprints to determine how certain areas are being built.
- Wood and Metal Framing as well as hanging drywall.
- Working with construction supervisors and engineers to make sure everything is built correctly.

**JULY 2022 – OCTOBER 2023**

**MERCHANDISING ASSOCIATE, SAM'S CLUB**

- Provided excellent customer service to gain orders and increase sales.
- Organized and restocked various products.
- Selected items and dispensed online orders for customers.

**FEBRUARY 2022-JULY 2022**

**TECH SALES ASSOCIATE, STAPLES**

- Utilized customer service expertise to sell computers, laptops, printers, and tech accessories.
- Maintained organization of store with restocking and zoning of products.
- Helped customers with Intake and diagnostic repairs for their technology products.

**NOVEMBER 2020 – MARCH 2022**

**STOCKER/AD SET, ULTA BEAUTY SALON**

- Received and unloaded truck for product distribution.
- Organized and restocked shelves.
- Maintained sale tags for expired and new product.

**NOVEMBER 2020 – DECEMBER 2021**

**OFFICE CLERK, NORTHERN ARIZONA RADIOLOGY**

- Maintained incoming phone calls and emails to schedule patients.
- Checked and screened patients for their appointments.
- Communicated and worked with other team members for patient care.

**NOVEMBER 2018 – NOVEMBER 2020**

**PRINT AND MARKETING SUPERVISOR/ TECH SUPERVISOR, STAPLES**

- Provided excellent customer services to gain online orders and increase sales.
- Trained and mentored team members to increase sales and provide customer service.
- Implemented marketing skills to partners with surrounding business to sell printing product.

## **EDUCATION**

**DEGREE PENDING: 08/2019 – CURRENT**

ANTICIPATED DEGREE: DECEMBER 2024

**BACHELORS IN MECHANICAL ENGINEERING, NORTHERN ARIZONA UNIVERSITY**

**DEGREE RECIVED: 05/2016**

**ASSOCIATES IN APPLIED SCIENCES, TOHONO O’ODHAM COMMUNITY COLLEGE**

## **SKILLS**

- Customer service, active listening, and communication skills.
- SolidWorks Software
- Fusion 360 Software
- Microsoft: Word, Excel, PowerPoint, Publisher, Outlook
- Photoshop Editor software
- Reality Composer Software